Formal Greetings!

Check ✓ the FORMAL situations.
- at work
- with family
- at school
- with older people
- with friends
- in church

<table>
<thead>
<tr>
<th>First Time</th>
<th>Second Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>It's nice</td>
<td>It's good</td>
</tr>
<tr>
<td>meeting</td>
<td>seeing</td>
</tr>
<tr>
<td>to meet</td>
<td>to see</td>
</tr>
<tr>
<td>you</td>
<td>you again</td>
</tr>
</tbody>
</table>

How do you do?   I'm good. Thank you.
How have you been? I've been good. Thank you.

Casual Greetings!

Check ✓ the CASUAL situations.
- at work
- with family
- at school
- with older people
- with friends
- in church

<table>
<thead>
<tr>
<th>Any Time</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>What’s up?</td>
<td>Nothing much.</td>
<td>You?</td>
</tr>
<tr>
<td>What’s going on?</td>
<td>Not much.</td>
<td>You?</td>
</tr>
<tr>
<td>How are you?</td>
<td>I’m doing good.</td>
<td>You?</td>
</tr>
</tbody>
</table>
Basic Greetings
This worksheet is for beginner students who need to work on their greetings so they can get them right every time. This sheet is very simple for a reason, FOCUS. I want my students to get this without confusion and introducing forty seven different ways to say “Hello,” isn’t going to help anyone. Let’s get one or two great ways to greet people down and then move on to the conversation.

How to use the worksheet.

Optional: Ask the students which situations they think are formal or casual. I do this on the board or call it out to the students so they can all get it together and to reinforce situationally appropriate language.

1. Drill the phrases. The first part of the formal section looks at meeting someone for the first time. This is where it’s up to you to introduce TOO. Call out the phrase and have someone respond with the same phrase just adding too. You might want to write this on an index card with big red letters so you can flash it to students and have them use it.

2. Set up a situation in which students have to greet one another. This might mean working with a new group of students or just setting up a role play in which students greet one another for the first time. I usually set a simple time limit like three minutes in which the students can greet one another and have a simple conversation. (You might even be able to work in ending conversations by adding a few more simple phrases to your lesson.)

Note: There is a red dotted line that divides the paper in half. The top half is slightly more formal language and the second half is a little more casual language. Depending on your class you might want to do these sets on different days or with different role plays. If you only want to focus on one, cut the other off.

I would also note that it’s better for students to use polite language and that, “Nice to meet you.” Is the best phrase available. Yeah it’s overused but it’s also good in any situation, formal or casual.

Have a suggestion, request or idea? Notice a typo or want to suggest a change? Write in!

myenglishimages@gmail.com

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Formal
Casual